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# Homelessness Services – Supporting Information

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### 1. Introduction/Background

- 1.1 Through the corporate savings programme, the funding within Supporting People has reduced to 500k for the provision of youth and adult homelessness services.
- 1.2 Existing contracts are funded through Supporting People budget at a total of £849,545. Homelessness services comprise of two distinct services.
- 1.3 Current adults homeless provision as through Two Saints Ltd, and current youth provision as through Nacro
- 1.4 Due to the decreased available budget a tender has been developed to combine both services at the reduced rate of £500k.

### 2. Background

- 2.1 Contracts & Commissioning have completed market engagement via an early supplier involvement exercise with potential providers in order to inform the updated specification.
- 2.2 Contracts & Commissioning have undertaken service user consultation at both Two Saints and Nacro services.

### 3. Nature of Services

- 3.1 The new service will provide homeless accommodation and support services for homelessness clients, both youth and adult.
- 3.2 Lot1 – youth will be allocated £160k; Lot 2 – adults will be allocated £340k. Bidders will be able to apply for either or both lots.
- 3.3 The intention is to award a 5 year contract with a 3 year extension period to make the opportunity more attractive to potential bidders; market consultation also highlighted that a longer contract period would be preferable to the limited pool of capable providers.
- 3.4 Bidders will be invited to supply a fixed price for the duration of the contract, and will be evaluated on how many units they can offer.
- 3.5 Based on analysis of the current unit price it is anticipated that this tender will lead a reduction in available units from the current number of 108 down to a projected number of 63.
- 3.6 It is possible that this will increase the number of street homelessness in West Berkshire.

#### **4. Performance monitoring and outcomes**

- 4.1 The new service will be an outcomes based contract and monitored by the Contracts and Commissioning Team according to agreed West Berkshire Council terms.
- 4.2 The new service will also be monitored for quality assurance by the West Berkshire Council Care Quality Team.

#### **5. Value for money**

- 5.1 The contract would be awarded to the most economically advantageous tender following a full procurement exercise.
- 5.2 TUPE may be applicable to any new contract.
- 5.3 A contract term of 5+3 years will potentially help with VFM as contractor will be able to spread the costs over the whole life of the contract.
- 5.4 A consultation exercise has been completed with residents/families. A market research exercise has been completed with potential providers.

#### **6. Proposals**

- 6.1 Tender is currently live. Bids are due to be submitted on the 6<sup>th</sup> January with an award date of early February. The service needs to be live by 1<sup>st</sup> April 2017.

#### **7. Options for Consideration**

- 7.1 Tendering is the preferred option.
- 7.2 Owing to the bespoke nature of the service requirements it is not possible to purchase via a procurement framework agreement
- 7.3 Not providing this service will impact the homeless accessing both adult and youth groups being affected, given there is no alternative provision within West Berkshire. This will likely increase street homelessness.

#### **8. Conclusion**

- 8.1 Due to a reduction in available funding through the corporate savings programme, homelessness services are being tendered with a reduced budget of £500k. This report informs the approach of the market.
- 8.2 The Executive is asked to approved the Recommendation in the Summary Report.

#### **9. Consultation and Engagement**

- 9.1 Two Saints
- 9.2 Nacro
- 9.3 Residents at both Two Saints & Nacro  
Housing Team, C&FSC, Legal Services

**Subject to Call-In:**

Yes:  No:

- The item is due to be referred to Council for final approval
- Delays in implementation could have serious financial implications for the Council
- Delays in implementation could compromise the Council's position
- Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months
- Item is Urgent Key Decision
- Report is to note only

**Strategic Aims and Priorities Supported:**

The proposals will help achieve the following Council Strategy aim:

**P&S – Protect and support those who need it**

The proposals contained in this report will help to achieve the following Council Strategy priority:

**P&S1 – Good at safeguarding children and vulnerable adults**

**Officer details:**

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## Appendix B

### Equality Impact Assessment – Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity.

Please complete the following questions to determine whether a Stage 2, Equality Impact Assessment is required.

<b>Name of policy, strategy or function:</b>	Homelessness Services
<b>Version and release date of item (if applicable):</b>	
<b>Owner of item being assessed:</b>	Robert Bradfield
<b>Name of assessor:</b>	Karen Felgate
<b>Date of assessment:</b>	15/11/2016

Is this a:		Is this:	
Policy	No	New or proposed	No
Strategy	No	Already exists and is being reviewed	Yes
Function	No	Is changing	Yes
Service	Yes		

1. What are the main aims, objectives and intended outcomes of the policy, strategy function or service and who is likely to benefit from it?	
<b>Aims:</b>	Reduce overall spend on homelessness services
<b>Objectives:</b>	To continue to deliver homelessness services at a reduced budgetary level.  Open tender out to the market to encourage competition and a service that is value for money and delivers on key quality & outcome areas for clients.
<b>Outcomes:</b>	A reduced price for delivery of homelessness services in line with savings as agreed by Executive.
<b>Benefits:</b>	Homelessness services delivered at a reduced cost to WBC.

<b>2. Note which groups may be affected by the policy, strategy, function or service. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.</b>
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(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
<b>Group Affected</b>	<b>What might be the effect?</b>	<b>Information to support this</b>
Age	No evidence that Age is specifically adversely affected other than potential reduced beds for homelessness clients in West Berkshire	No change to existing specification for delivery; consultation
Disability	No evidence that Disability is specifically adversely affected other than potential reduced beds for homelessness clients in West Berkshire	No change to existing specification for delivery; consultation
Gender reassignment	No evidence that Gender reassignment is specifically adversely affected other than potential reduced beds for homelessness clients in West Berkshire	No change to existing specification for delivery; consultation
Pregnancy and Maternity	No evidence that Pregnancy and maternity is specifically adversely affected other than potential reduced beds for homelessness clients in West Berkshire	No change to existing specification for delivery; consultation
Race	No evidence that Race is specifically adversely affected other than potential reduced beds for homelessness clients in West Berkshire	No change to existing specification for delivery; consultation
Religion or Belief	No evidence that Religion or belief is specifically adversely affected other than potential reduced beds for homelessness clients in West Berkshire	No change to existing specification for delivery; consultation
Sex and Sexual orientation	No evidence that Sex and Sexual orientation is specifically adversely affected other than potential reduced beds for homelessness clients in West Berkshire	No change to existing specification for delivery; consultation
<b>Further Comments relating to the item:</b>		
n/a		

3. Result	
Are there any aspects of the policy, strategy, function or service, including how it is delivered or accessed, that could contribute to inequality?	No
Please provide an explanation for your answer:	
Will the policy, strategy, function or service have an adverse impact upon the lives of people, including employees and service users?	No
Please provide an explanation for your answer:	

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage 2 Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the Equality Impact Assessment guidance and Stage Two template.

4. Identify next steps as appropriate:	
Stage Two required	
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	
Stage Two not required:	

Name: RBradfield

Date: 15/11/2016

Please now forward this completed form to Rachel Craggs, the Principal Policy Officer (Equality and Diversity) for publication on the WBC website.